



SONS OF THE AMERICAN LEGION

CONSOLIDATED SQUADRON REPORT

The Consolidated Squadron Report (CSR) is perhaps the most critical document your squadron can complete. CSR information is combined with other squadrons in creating a final report used by The American Legion, forwarded to the U.S. Congress, and used to apply for and verify awards.

Not all squadrons participate in every program; leave those fields blank. The key is to report on the activities your squadron participated in from **June 1st to May 31st**.

All detachment / district / squadron donations and activities should be reported individually to your detachment adjutant. Report only the items specific to each entity (no roll-ups). The CSR will require inputs, such as the number of veterans homes visited or volunteer hours contributed to a particular program. For other programs, such as The American Legion National Emergency Fund (NEF), enter the number of dollars donated or spent in whole numbers.

It is preferred CSRs are filled out and submitted online; this saves time and money. CSRs are available for download at www.legion.org/publications and www.legion.org/sons/publications. Adjutants can complete and submit their CSR reports on www.mysal.org. If filing online, be sure to send copies to your district and detachment and other levels as directed.

For those who prefer mailing in your CSR, you have two (2) options. You can fill out the CSR on your computer. Completing the first page will automatically populate all pages that would go to national and detachment. Or you can print out the form and complete each page by hand. Make sure it is legible. Once the CSR is complete, print it out and mail in your copies. Send one copy to national, one copy to your detachment, and retain one copy for your squadron's records. Check with your detachment for their deadline date; it may be different from the national deadline.

Detachments and districts should forward a copy by scanning and emailing their CSR to MSSforms@legion.org or by USPS to the address below.

CSRs are due to national headquarters no later than the 3rd Friday in July of each year. Any CSRs received after the deadline will not be entered into the annual report and not be considered for awards.

MAIL: THE AMERICAN LEGION
ATTN: MEMBER SUPPORT SERVICES
P.O. BOX 1954
INDIANAPOLIS, IN 46206

SCAN & EMAIL: MSSforms@legion.org



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CONSOLIDATED SQUADRON REPORT

June 1, - May 31,

Please check one box indicating the reporting entity:

Detachment

District

Squadron

1 _____ Detachment (State)

2 _____ District

3 _____ Squadron Number

4 _____ Squadron Name

5 _____ Paid-to-Date Membership Count, Current Year

6 _____ Paid-Up Final Membership Count, Prior Year

7 _____ City/Town

8 _____ Zip Code

If the reporting entity is a District (or Detachment) the entity agrees that their report of dollars and hours ONLY INCLUDES those approved and expended by Officers and Members of that entity, and ARE NOT cumulative of the Squadrons (or Squadrons and Districts) that they represent.

Please type or print all information clearly. For the program details below only mark lines for which you are reporting data (leave '0' values blank).

AMERICANISM

Table with 34 rows for Americanism programs, including categories like Boys State / Girls State, 5-Star / 10-Ideals Education, Flags Presented, etc.

CHILDREN & YOUTH

Table with 13 rows for Children & Youth programs, including Child Welfare Foundation, Special Olympics, Children's Miracle Network, etc.

VETERANS AFFAIRS & REHABILITATION

Table with 16 rows for Veterans Affairs & Rehabilitation programs, including V.A. Medical Ctrs. & Facilities, State Veterans Facilities, etc.

VETERANS EMPLOYMENT & EDUCATION

Table with 2 rows for Veterans Employment & Education programs, including VE&E Projects.

INTERNAL AFFAIRS

Table with 2 rows for Internal Affairs programs, including Other Donations, Not Covered Above.

Signature _____ Title _____ Date _____

Contact Phone Number: _____ Contact Email Address: _____